

# OFFICE FOR RESEARCH TRAINING, QUALITY AND INTEGRITY

## STUDENT DECLARATION TEMPLATES

### Overview

VU offers a number of research degrees for which a Thesis is the major component of assessment. Research does not only take on the standard form of a Thesis, but may be submitted in alternative creative forms such as a dance performance, exhibition or a novel, or as approved publications with linking and framing material with an analytical written component. If a candidate has had ethics approval over the course of their candidature, the candidate must include a declaration in the thesis, underneath the student declaration.

[Master of Applied Research](#)

[Master of Research](#)

[Master of Research Practice](#)

[Masters by Research](#)

[Master by Research Declaration \(by performance/exhibition\)](#)

[Doctor of Philosophy \(Integrated\) - Year 1 Thesis](#)

[Doctor of Philosophy](#)

[Doctor of Philosophy Declaration \(by performance / exhibition\)](#)

[Doctor of Business Administration](#)

[Doctor of Education](#)

[All Research Candidates](#) (ethics, publications and against advice of supervisors)

### Master Research Degrees Student Declaration

#### Master of Applied Research

"I, [student name], declare that the Master of Applied Research thesis entitled [title of thesis] is no more than 50,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** (*include under the student declaration and complete if ethics approval was granted*)

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Master of Research**

"I, [student name], declare that the Master of Research thesis entitled [title of thesis] is no more than 50,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Master of Research Practice**

"I, [student name], declare that the Master of Research Practice thesis entitled [title of thesis] is no more than 50,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Masters by Research Declaration**

“I, [student name], declare that the Master by Research thesis entitled [title of thesis] is no more than 60,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work”.

“I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University’s Higher Degree by Research Policy and Procedures](#).”

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

“All research procedures reported in the thesis were approved by the [insert Committee and Approval Number].”

Signature:

Date:

**Master by Research Declaration (by performance/exhibition)**

“I, [student name], declare that the Master by Research exegesis entitled [title of exegesis] is no more than 60,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This exegesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this exegesis is my own work”.

“I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University’s Higher Degree by Research Policy and Procedures](#).”

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

“All research procedures reported in the thesis were approved by the [insert Committee and Approval Number].”

Signature:

Date:

## Doctor of Philosophy (Integrated) - Year 1 Thesis Student Declaration

"I, [student name], declare that the Year 1 Thesis, PhD (Integrated) entitled [title of thesis] is 12000-15000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

## Doctor of Philosophy Student Declaration

### Doctor of Philosophy Declaration

"I, [student name], declare that the PhD thesis entitled [title of thesis] is no more than 80,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Doctor of Philosophy Declaration (by performance / exhibition)**

"I, [student name], declare that the PhD thesis entitled [title of thesis] is no less than 18,000 words and no more than 30,000 words in length including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Professional Doctorate Student Declaration****Doctor of Business Administration Declaration**

"I, [student name], declare that the DBA thesis entitled [title of thesis] is no more than 65,000 words including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work".

"I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University's Higher Degree by Research Policy and Procedures](#).

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

"All research procedures reported in the thesis were approved by the [insert Committee and Approval Number]."

Signature:

Date:

**Doctor of Education Declaration**

“I, [student name], declare that the Doctor of Education thesis entitled [title of thesis] is no more than 60,000 words including quotes and exclusive of tables, figures, appendices, bibliography, references and footnotes. This thesis contains no material that has been submitted previously, in whole or in part, for the award of any other academic degree or diploma. Except where otherwise indicated, this thesis is my own work”.

“I have conducted my research in alignment with the [Australian Code for the Responsible Conduct of Research](#) and [Victoria University’s Higher Degree by Research Policy and Procedures](#).”

Signature

Date

**Ethics Declaration** *(include under the student declaration and complete if ethics approval was granted)*

“All research procedures reported in the thesis were approved by the [insert Committee and Approval Number].”

Signature:

Date:

**All Research Candidates****Declaration for Submitting Thesis Against Advice of Supervisors**

If a candidate proceeds to submit their thesis against the advice of the supervisors and the Chair of Examiners, the candidate will be asked to sign a declaration that releases the University from any responsibility should the nominated examiners adversely appraise the thesis. (in line with [HDR 9- SUBMISSION, EXAMINATION and CLASSIFICATION PROCEDURE](#))

The following declaration must be included in the thesis, underneath the Student Declaration:

“I hereby release the University from any responsibility should the nominated examiners adversely appraise the thesis”.

Signature:

Date:

### Submitting Thesis with Publication

A tabulated summary of the publications and/or manuscripts in each chapter should be included before the Table of Contents.

| <b>Chapter No.</b> | <b>Publication Title</b> | <b>Publication Status</b><br>(eg. published, accepted for publication, to be revised and resubmitted, currently under review, unsubmitted but proposed to be submitted) | <b>Publication Details</b><br>(eg. date published, verification of Scopus quartile ranking of the publication, indicator of quality etc.) |
|--------------------|--------------------------|---|---|
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|                    |                          |   |   |
|                    |                          |   |   |
|                    |                          |   |   |

**Declaration by** [candidate name]:

**Signature:**

**Date:**

For each chapter in the thesis which is based on publication(s)/manuscript(s), the [declaration of co-authorship](#) must be incorporated in thesis and it is recommended it be placed in the appendices.