

RELEASE OF THESIS

Office for Researcher Training, Quality and Integrity

This form must be completed when the candidate, Principal Supervisor and Institute Deputy Director are satisfied that the thesis is ready for examination. Please note that theses that don't include the student declaration, **will not** be accepted for examination.

Please refer to the [Submission Requirements](#) webpage.

The Candidate is required to complete Sections 1 – 5 of this form.

1. Candidate Details			
First name:		Family name:	
Student ID:		Degree Title:	
Institute			
Thesis Title:			
Thesis Format	Traditional	Publication	Creative

2. Thesis Title and Format			
Has there been a change to your thesis title since Confirmation of Candidature? If YES, please indicate the reason for the change.	YES	NO	

Has there been a change to your thesis format since Confirmation of Candidature? If YES, please indicate the reason for the change.	YES	NO	
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3. Ethics Approval (if applicable)	
Ethics Committee: _____	Approval Number: _____

4. Towards Submission Milestone Review (Master of Research Practice not applicable)	
Date Approved/Achieved: _____	

5. Candidate Declaration

I, _____ declare that:

- I. The work I am submitting has not been submitted previously, in whole or in part, in respect of any other academic award;
- II. I have discussed the result of my URKUND Report with my Principal Supervisor and declare that the work I am submitting for examination has not been plagiarised;
- III. I will upload my final thesis through the URKUND plagiarism software and submit the Final Assessment Report with my thesis and Release of Thesis form to researchexaminations@vu.edu.au;
- IV. I declare that I have written the work I am submitting for examination; and
- V. I am the owner of the copyright of this thesis and I grant Victoria University the right, after a period of six months from date of thesis Classification, to display or copy any or all of the thesis for use within the University and make available the thesis to other persons or organisations for educational or research purposes, excluding any commercial purposes.

OR

RESTRICT ACCESS to the entire work for patent and/or proprietary reasons.

Signature of Candidate

Date

6. Principal Supervisor Declaration

Is there any agreement that requires the thesis to be kept confidential? *YES NO

*A One-Way Confidentiality Deed Poll Agreement will be issued to examiners before the examination can take place.

If yes, please provide details below

- I. I am satisfied that the thesis is of sufficient academic quality and standard of presentation for examination;
- II. I have discussed the results of the candidate's URKUND Report with them and am satisfied that the submitted work is not plagiarised;
- III. I am satisfied that the work submitted by the candidate has been written by the candidate.

Name of Principal Supervisor

Signature of Principal Supervisor

Date

7. Released by the Institute

*Chair of Examiners Declaration

For information regarding the submission, examination responsibilities and classification process, refer to HDR Procedure 9. For further information see: policy.vu.edu.au.

Chair of Examiner Comments:

I confirm that the thesis is of sufficient academic quality and standard of presentation and therefore submit it for examination.

Name of Chair of Examiners

Signature of Chair of Examiners

Date

(* Where the supervisor is also the Institute Deputy Director, the Dean Graduate Research, their nominee is required to sign)

The completed form, thesis (pdf only) and final URKUND assessment report is to be submitted to researchexaminations@vu.edu.au

(NOTE: The Office for Researcher Training, Quality and Integrity will arrange Chair of Examiners signature)

PRIVACY STATEMENT Victoria University (VU) values your privacy and is committed to handling your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable privacy legislation. The personal information collected on this form will be used primarily for the purposes of assessing and processing this application. VU may also use and disclose your personal information to verify the information provided by you, to comply with government and other reporting requirements and/or to carry out associated activities connected with this application. Your personal information may also be disclosed to Commonwealth and State agencies such as the Department of Education and Training and the Department of Home Affairs in accordance with VU's obligations under the Education Services for Overseas Students Act 2000 (Cth) (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code) and other applicable legislation. Your personal information will not otherwise be used or disclosed without your consent, unless permitted by law. By completing and submitting this application, you agree to VU collecting, using and disclosing your personal information as described above and in accordance with VU's Privacy Policy and Student Information Privacy Collection Statement (which provides further detail about the types of personal information VU may collect from you and how it is managed) available on the Privacy page on our website vu.edu.au/privacy You have a right to access your personal information held by VU. If you have any questions regarding privacy, please refer to the Privacy page on our website, our frequently asked questions at ASKVU or phone us on 9919 6100 or 1300 VIC UNI (or 1300 842 864).

PRIVACY INFORMATION: We collect and protect your personal information in accordance with our Privacy Policy vu.edu.au/privacy.

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